

**COATESVILLE AREA SCHOOL DISTRICT**  
**SCHOOL BOARD MEETING AGENDA**  
*Coatesville Area Senior High School Auditorium*  
**SEPTEMBER 24, 2019 - 7:00 PM**

**OPENING ACTIVITIES**

**1. CALL TO ORDER**

**2. READING OF MISSION STATEMENT**

*The mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.*

**3. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**4. ROLL CALL**

**Board of School Directors**

Robert J. Fisher, President	<i>(Education Committee)</i>
Thomas N. Keech, Vice President	<i>(Finance Committee)</i>
Henry J. Assetto	<i>(Education Committee)</i>
Tyrone Carter	<i>(Operations Committee)</i>
James Hills	<i>(Finance Committee)</i>
Robert T. Marshall, Jr.	<i>(Education &amp; Policy Committees)</i>
Brandon J. Rhone	<i>(Operations &amp; Policy Committees)</i>
Thomas Siedenbuehl	<i>(Policy Committee)</i>
Donna M. Urban	<i>(Finance &amp; Policy Committees)</i>

**Administration**

Richard F. Dunlap, Jr., Ed.D., Interim Superintendent of Schools  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning  
Karen Hall, Director of Human Resources and School Board Secretary  
Lisa Hauswirth, Director of Special Education  
Jason Palaia, Director of Elementary and Secondary Education  
Rita Perez, Director of Pupil Services

**Student Representatives**

Beamlak Abraham, Senior Class Representative  
Allison Carling, Junior Class Representative

**Solicitor**

Michael I. Levin, Esquire

**5. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the minutes for the August 27, 2019 School Board meeting subject to any additions, deletions, modifications or clarifications. ([\*Enclosure\*](#))

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the minutes for the September 10, 2019 Special Board meeting subject to any additions, deletions, modifications or clarifications. ([\*Enclosure\*](#))

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

**EXECUTIVE SESSION**

An executive session was held on Monday, September 9, 2019 for legal and personnel reasons

**STUDENT REPRESENTATIVE'S REPORT**

**SUPERINTENDENT'S REPORT**

**IMPORTANT DATES**

<b>Date</b>	<b>Time</b>	<b>Meetings</b>	<b>Place</b>
October 8, 2019	6:00 PM	All Committees & Special Meeting	CASH Auditorium
October 22, 2019	7:00 PM	School Board Meeting	CASH Auditorium

**SPECIAL REPORTS**

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

**CONSENT AGENDA** *(Robert Fisher, Board President)*

**RECOMMENDED MOTION:** That the Board of School Directors approve the consent agenda items:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**1. FINANCE COMMITTEE** *(Thomas Keech, Chair)*

**A. Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the financial statements and the bills payable list, as presented. ([Enclosure](#))

**B. Donation(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approve donation(s), as per the attachment. ([Enclosure](#))

**C. Exception for Reimbursement Request from Student Activities Fund**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Exception for Reimbursement Request from Student Activities Funds in amounts that exceed \$25.00. ([Enclosure](#))

**D. Prismatic Magic Assembly Agreements for Black History Month - All Elementary Schools**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Assembly Agreements between Prismatic Magic and CASD, as presented. ([Enclosure](#))

**E. CCRES Educational and Behavioral Health Services Grants**

**RECOMMENDED MOTION:** That the Board of School Directors accept two grants from CCRES Educational and Behavioral Health Services each in the amount of \$1,500 to implement “*Calming Corners*” and the “*Good Behavior Game*” in kindergarten classrooms as Tier 1 interventions. ([Enclosure](#))

**F. Electronic Based Services for Social Work Services**

**RECOMMENDED MOTION:** That the Board of School Directors approve the standard contract services with Educational Based Services, Inc. for social work services as outlined in a student’s IEP. ([Enclosure](#))

**G. Letter of Engagement – Wisler Pearlstine, LLP**

**RECOMMENDED MOTION:** That the Board of School Directors approve the engagement of Wisler Pearlstine for legal representation in general legal matters including tax assessment appeals. ([Enclosure](#))

**H. Reading Writing Project Network, LLC - Proposal for Services and Letter of Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Letter of Agreement between CASD and Reading Writing Project Network LLC to provide professional development services for the 2019-2020 school year. Services will be paid with Title II Professional Development grant funds. ([Enclosure](#))

**I. Request to Attend PASA/PSBA School Leadership Conference – Henry Assetto**

**RECOMMENDED MOTION:** That the Board of School Directors approve Henry Assetto's attendance to the PASA-PSBA 2019 School Leadership Conference on Thursday and Friday, October 17<sup>th</sup> and 18<sup>th</sup>, 2019, as presented. ([Enclosure](#))

**J. Russell's Dance and Baton Studio Proposal for Services**

**RECOMMENDED MOTION:** That the Board of School Directors approve the proposal for services with Russell's Dance and Baton Studio for students at the 6<sup>th</sup> grade center to be funded by Title IV/well-rounded education grant for the duration of 2019-2020 school year. ([Enclosure](#))

**K. Shannon Cooper's Academy of Dance – Proposal for Services**

**RECOMMENDED MOTION:** That the Board of School Directors approve the proposal for services with Shannon Cooper's Academy of Dance for 7<sup>th</sup> and 8<sup>th</sup> grade students at North Brandywine Middle School to be funded by Title IV / Well-Rounded Education Grant for the duration of the 2019-2020 school year. ([Enclosure](#))

**L. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Hager, Peggy, Teacher for Reeceville Elementary School. Letter Dated: 9/17/2019. Reason: Retirement. Effective: 3/1/2020.

b. FEDERATION

- 1) Prescott, Heather, 5.5 Hour Cook for Reeceville Elementary School. Effective: 6/6/2019.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATSS

- 1) Carlin, Jennifer, 2.5 Hour Cafeteria/Playground/Library Aide for Reeceville Elementary School. Posted: 8/26/2019. Salary: \$9.50/hour. Effective: 9/23/2019. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) Clark, Tracy, 9<sup>th</sup> Grade Baseball Coach for the Coatesville Area High School Campus. Posted: 6/3/2019. Salary: \$2,777.75. Effective: 2019—2020 School Year. SP4: Approved. Pending 168 Forms.
- 2) Jackson, Omar, Assistant Boys' Tennis Coach for the Coatesville Area High School Campus. Posted: 7/29/2019. Salary: \$2,395.75. Effective: 2019—2020 School Year. SP4: Approved. Pending 168 Forms.
- 3) O'Grady, Erin, 8<sup>th</sup> Grade Field Hockey Coach for North Brandywine Middle School. Posted: 7/24/2019. Salary: \$1,747.25. Effective: 2019—2020 School Year. SP4: Approved. Pending 168 Forms.
- 4) Osenbach, Laura, 7<sup>th</sup> Grade Field Hockey Coach for North Brandywine Middle School. Posted: 8/29/2019. Salary: \$1,392. Effective: 2019—2020 School Year. SP4: Staff.
- 5) Pastorok, Sean, High School Music Director for the Coatesville Area High School Campus. Posted: 8/21/2019. Salary: \$1,980. Effective: 2019—2020 School Year. SP4: Staff.
- 6) Pastorok, Sean, Middle School Music Director for North Brandywine Middle School. Posted: 8/21/2019. Salary: \$825. Effective: 2019—2020 School Year. SP4: Staff.
- 7) Pastorok, Sean, Middle School Music Director for Scott 6<sup>th</sup> Grade Center. Posted: 8/21/2019. Salary: \$825. Effective: 2019—2020 School Year. SP4: Staff.

c. VOLUNTEER

- 1) Dunbar, Ryan, Volunteer Basketball Coach for the Coatesville Area High School Campus. Effective: 2019—2020 School Year.
- 2) Young, Anthony, Volunteer Football Coach for the Coatesville Area High School Campus. Effective: 2019—2020 School Year.

3. **Leave of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave of Absence as indicated:

a. CATA

- 1) Everhart, Barbara, Librarian for East Fallowfield Elementary School. Effective: 9/16/2019—Intermittent.

4. **Involuntary Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Involuntary Transfer of:

a. CATA

- 1) Bolko, Linda, move from Preschool Teacher for Gordon Early Literacy Center to Elementary Teacher for Reeceville Elementary School. Effective: 9/23/2019.
- 2) Boone, Erin, move from Preschool Teacher for Gordon Early Literacy Center to Elementary Teacher for Reeceville Elementary School. Effective: 9/23/2019.
- 3) Cerra, Christine, move from Preschool Teacher for Gordon Early Literacy Center to Elementary Teacher for Reeceville Elementary School. Effective: 9/23/2019.
- 4) Talarico, Mariel, move from Preschool Teacher for Gordon Early Literacy Center to ESL Teacher for Rainbow Elementary School. Effective: 9/23/2019.

b. CATSS

- 1) Christmas, Vantina, move from Classroom Aide for Gordon Early Literacy Center to Classroom Aide for Scott 6<sup>th</sup> Grade Center. Effective: 9/23/2019.

**5. Change of Status**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Change of Status as indicated:

a. FEDERATION

- 1) Vasko, Kristen, move from 4.5 Hour General Utility Worker for Scott 6<sup>th</sup> Grade Center to 5.5 Hour Cook for Scott 6<sup>th</sup> Grade Center. Posted: 8/19/2019. Salary: \$16.60/hour. Effective: 9/18/2019. SP4: Staff.

**6. Creation of New Positions**

**RECOMMENDED MOTION:** That the Board of School Directors approve the creation of the following Extra Duty positions:

- a. Two teachers to oversee the after-school dance program for Scott 6<sup>th</sup> Grade Center (one teacher) and North Brandywine Middle School (one teacher) to be funded by Title IV/well-rounded education grant for the duration of the 2019-2020 school year.
- b. Two teachers – one at Scott 6<sup>th</sup> Grade Center and one at North Brandywine Middle School – to oversee the National Junior Honor Society program to be funded by Title IV/well-rounded education grant for the duration of the 2019-2020 school year.
- c. Schoolwide Positive Behavior Intervention Support (PBIS) teams for each elementary building K-5, Scott 6<sup>th</sup> Grade Center, North Brandywine Middle School, Coatesville Area Intermediate High School, and Coatesville Area Senior High School to be funded by Title IV/Safe and Healthy Student grant for the duration of the 2019-2020 school year. The number of teachers will vary based on each individual schoolwide PBIS plan, not to exceed 150 hours per building.

7. **Correction**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Correction from Change of Status as indicated:

a. CATSS

- 1) Grant, Dianne, move from 5 Hour Cafeteria/Playground Aide for East Fallowfield Elementary School to 3 Hour Cafeteria/Playground Aide for East Fallowfield Elementary School. Effective: 8/26/19. SP4: Staff.
- 2) Hilton, Betty, move from 2.5 Hour Cafeteria/Playground Aide for East Fallowfield Elementary School to 5 Hour Cafeteria/Playground Aide for East Fallowfield Elementary School. Effective: 8/26/19. SP4: Staff.

2. **EDUCATION COMMITTEE** (*Robert Fisher, Chair*)

A. **Out-of-State Field Trip Request - AFJROTC**

**RECOMMENDED MOTION:** That the Board of School Directors approve the out-of-state field trip request, as presented. ([Confidential Enclosure](#))

B. **Out-of-State Field Trip Request - Cadet Drill Competition**

**RECOMMENDED MOTION:** That the Board of School Directors approve the out-of-state field trip request, as presented. ([Confidential Enclosure](#))

C. **Out-of-State Field Trip Request – North Brandywine Middle School - 7<sup>th</sup> Grade Class**

**RECOMMENDED MOTION:** That the Board of School Directors approve the out-of-state field trip request for the 7<sup>th</sup> grade class, as presented. ([Confidential Enclosure](#))

D. **Out-of-State Field Trip Request – Historical Research and Preservation II Students**

**RECOMMENDED MOTION:** That the Board of School Directors approve the out-of-state field trip request, as presented. ([Confidential Enclosure](#))

E. **Anticipated Out-of-State/Overnight/Sunday Events–PIAA State & National Championships**

**RECOMMENDED MOTION:** That the Board of School Directors approve the [anticipated] out-of-state, overnight trips and Sunday events, as per the confidential enclosure. ([Confidential Enclosure](#))

F. **Out-of-State, Overnight and Sunday Wrestling Competitions**

**RECOMMENDED MOTION:** That the Board of School Directors approve the out-of-state, overnight and Sunday wrestling competitions, as per the confidential enclosure. ([Confidential Enclosure](#))

G. **Public Performance Requests – Coatesville Cheer Program**

**RECOMMENDED MOTION:** That the Board of School Directors approve the public performance requests, as per the confidential enclosure. ([Confidential Enclosure](#))

H. **Confidential Release and Settlement Agreement – 10006853**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Release and Settlement Agreement for 10006853, as presented. ([Confidential Enclosure](#))

**I. Homebound Instruction – 1920-0039 - 10015515**

**RECOMMENDED MOTION:** That the Board of School Directors approve Homebound Instruction 1920-0039 for 10015515.

**3. OPERATIONS COMMITTEE (Committee Chairperson)**

**A. Request to Waive Fees – C. C. I. U. Professional Learning Conference – C.A.S.H.**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request from the Chester County Intermediate Unit to waive fees in the amount of \$3,886 for use of facilities to host a Countywide Professional Learning Conference on Tuesday, November 5, 2019 from 6:45 a.m. to 3:00 p.m. The CCIU is willing to pay custodial fees in the amount of \$693 for this event. ([Enclosure](#))

**B. Request to Waive Fees – Child Evangelism Fellowship Good News Club – Rainbow ES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request from the Child Evangelism Fellowship of Chester County to waive fees in the amount of \$3,984 for use of the facilities for the Good News Club on Thursdays from 3:30 to 5:15 p.m. from October 10, 2019 through March 26, 2020. ([Enclosure](#))

**C. Request to Waive Fees – Coatesville Kid Raiders – Scott Middle School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees in the amount of \$675 for use of the gymnasium on Monday, October 7<sup>th</sup> from 5:00 to 9:00 p.m. for team photos. ([Enclosure](#))

**D. Request to Waive Fees - PIAA District I Track & Field Championship – C.A.S.H.**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees in the amount of \$6,200 for use of the athletic fields on Friday, May 15, 2020 through Monday, May 18, 2020 from 7:00 a.m. to 7:00 p.m., with the understanding that Sunday, May 17<sup>th</sup> and Monday May 18<sup>th</sup> will be the rain dates. The organization is willing to pay custodial fees in the amount of \$1,848. ([Enclosure](#))

**E. Request to Waive Fees – Valley Township Annual Children’s Holiday Party – Rainbow ES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees in the amount of \$614 for use of the facilities on Saturday, December 14<sup>th</sup> from 12:00 – 2:00 p.m. The Township is willing to pay custodial fees in the amount of \$132 for this event. ([Enclosure](#))

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

**ADDITIONAL BOARD MEMBERS’ REPORTS**

**INFORMATION ITEMS**

**ADJOURNMENT**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2019 and on the District Website.  
Copies of the minutes will be maintained in the Office of the Board Secretary.*